



## Local Community Groups - Advertisement Booking Form

To assist local Community Groups we are offering advertising at HALF the regular cost. To be eligible your community group MUST be incorporated, and proof of incorporation is required. If your community group is not Incorporated or it resides outside the Shire of Serpentine Jarrahdale then you will need to complete a Business Advertisement Booking Form.

**\*Please print your details clearly and refer to terms & conditions**

**Community Group Name:** .....

**ABN:** .....

**Contact Name:** .....

**Mailing Address**.....

.....

**Telephone Number:** .....

**Email:** .....

### Advertisement Sizes

**Full Page - 290H x 195W**

**Half Page - 145H x 195W**

**Quarter Page - 145H x 95W**

**Eighth Page (B/Card) - 45H x 75W**

1 x Full Page \$247.50 (ex gst) (buy 3 and get 4<sup>th</sup> ad FREE)  4 x Full Page \$742.50(ex gst)

1 x ½ Page \$137.50 (ex gst) (buy 3 and get 4<sup>th</sup> ad FREE)  4 x ½ Page \$412.50 (ex gst)

1 x ¼ Page \$72.50 (ex gst) (buy 3 and get 4<sup>th</sup> ad FREE)  4 x ¼ Page \$217.50 (ex gst)

1 x 1/8 Page \$27.50 (ex gst) (buy 3 and get 4<sup>th</sup> ad FREE)  4 x 1/8 Page \$82.50 (ex gst)

Front Cover (terms to be arranged)  Back Cover (terms to be arranged)

**Artwork Supplied** (in print ready pdf or jpeg with high resolution format)

**Artwork Required**

## Terms & Conditions

1. It is the **advertiser's** responsibility to confirm all business name, contact details and location details are correct at time of printing.
2. Price includes complimentary graphic design work by our preferred supplier – **only 1 proof will be sent to the advertiser for corrections.**
3. **NOTE:** Should advertisers require more than (1) one set of author's corrections there will be a cost of **\$100** per hour.
4. If advertisers are providing their own artwork, please email direct to: **Alison Leggo** [a.leggo@serpentinejarrahdale.org.au](mailto:a.leggo@serpentinejarrahdale.org.au) in print ready pdf or jpeg with high resolution format.
5. The Tourism & Small Business Development Officer will contact you with confirmation of your advertising space/upgrade within (7) seven working days of receiving your application.
6. Serpentine Jarrahdale Community Resource Centre (SJ CRC) has the right to offer your advertising space to others if you do not provide artwork within the required timeframe.
7. SJ CRC has the right to refuse application if Terms & Conditions are not met.
8. By agreeing to all Terms & Conditions all rights to the image/s are waived. Images could be used on the website [www.serpentinevalley.com.au](http://www.serpentinevalley.com.au) and marketing promotional materials.
9. All payments made payable to SJ CRC within the time specified on the invoice/statement.
10. Cancellation of your order in writing/email (14) fourteen days is required before the 20<sup>th</sup> day of the month prior to edition advertising was booked. **No** refunds will be given if cancelled after this time. Refunds will be amount paid by advertiser minus any additional artwork costs incurred.

I have read and agreed the Terms & Conditions

Name .....

Date .....

Signature .....

### Payment Options:

Credit Card:  Visa Card  MasterCard    - - - - / - - - - / - - - - / - - - -

Expiry Date: - - / - -      CVV Number: - - -

Name on Card: .....

Signature: .....

### Direct Deposit:

**Bendigo Bank**

**BSB 633-000**

**Account Number 126117217**

(Please quote your trading name as reference and fax payment of your details to:  
9525 5824 or email [d.eden-austen@serpentinejarrahdale.org.au](mailto:d.eden-austen@serpentinejarrahdale.org.au) )

**Cheque:**      Made payable to SJ CRC and post to Davina Eden-Austen, Tourism & Small Business  
Development Officer, SJ CRC PO Box 110, Mundijong, 6123.